

Artsiefartsies

Clothing Boutique

CONSIGNMENT CONTRACT

1. General Guidelines:

The consignor receives 50% of the final selling price or 70% in -store credit. Merchandise is priced according to the condition and present retail value. Items generally remain at regular price for 30 days. It will then be marked down as deemed necessary.

Artsiefartsies reserves the right to: Put items on sale, refuse any item for consignment, determine the value of an item to be consigned, or donate an item at any time.

Reasonable care will be given to protect each item, but Artsiefartsies is not responsible for items that are lost, stolen or damaged. Each inventory printout and check mail out will incur a \$1.00 service charge. Ironing or steaming is done on a very limited basis and only on items that are not presentable in the store. A \$1 fee will be assessed to the consignor's account for each clothing item ironed or steamed. Due to the high volume processed each month, every consignor is required to follow the intake guidelines stated below. Up to two additional individuals may be added to a consignor's account at the consignor's request. This request may not be done over the phone. Full access to the account is given to these individuals. Consignors are responsible for making appropriate address and phone number changes to facilitate current file information.

2. Intake Guidelines:

We accept items purchased new within the last two to three years, freshly laundered, gently worn with no holes, stains, missing buttons, excessive wear, odor from smoke, cedar, moth balls, etc. Non-clothing items must be in complete and flawless condition. All items must be thoroughly inspected by the consignor at the intake counter. The consignor must remove hangers, inspect both sides, and lay flat in a stack ready for intake personnel inspection. Any items taken and then determined to be unsuitable for sale, whether on the day of intake or at any time during consignment, will be donated immediately and not held for pickup. Items will not be accepted unless they can be tagged at least \$5.00. Consignment is for approximately 60 days.

We accept items generally as follows:

Spring and Summer Clothing.....Mid January-July
Fall and Winter Clothing.....Mid July-January
Heavy Winter items.....October

We take items for consignment during normal business hours. No consignment will be taken on major holidays. No appointment is necessary. Shut offs are to be expected occasionally when large amounts of consignment are being received and will be noted at the store location.

3. Donation Policy:

Approximately 60 days after an item is tagged it will be donated. A \$1.00 printout of items donated may be requested for tax purposes. Artsiefartsies does NOT receive a tax credit for any donated clothing. All clothing will be donated at the end of consignment. If a consignor wishes to retrieve unsold items before donation, they must be pulled from the floor by the consignor between 50 & 60 days, and must be presented at the checkout counter for processing. Each item pulled before 50 days will incur a \$1 early pull charge. End of consignment notifications are not provided.

4. Red Tags:

Certain more expensive items may be red tagged and will be discussed with the consignor at the time of intake. Red tagged items may remain for longer than 60 days and generally will not go on sale for more than 20% off. If a red-tagged item does not sell, the consignor will be contacted to retrieve the item. It must be retrieved within 30 days of notification. If a consignor cannot be contacted due to inadequate file information, the red-tagged item(s) will be significantly reduced in price or donated.

5. Payouts:

Consignors may use their earnings as store credit or request payout at any time. Accounts may be checked over the phone. Checks will not automatically be mailed out. All checks mailed out will incur a \$1.00 handling fee. Any and all funds not retrieved within one year from the date of the last consignment will be forfeited. A valid driver's license or id if under age of 16 must be presented every time a store credit or payout is received.

CONSIGNOR'S

SIGNATURE: _____ DATE: _____ PHONE: _____

PRINT
NAME: _____ Address: _____

CITY: _____ STATE: AR ZIP: _____

EMAIL: _____ CONSIGNOR #: _____